

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, April 6, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Pat Perez, and Elaine Wright. Director Mulberg was excused from the meeting.

General Manager Rita Velasquez, Administrative Services Director Jeff Ramos, Fire Chief Keith Grueneberg, and Administrator of Parks & Recreation David Wigginton were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Perez called the meeting to order at 6:30 p.m.
2. Director Derr led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Adelay Idler, along with the Elk Grove/Laguna Women's Club presented Chief Grueneberg with two checks totaling \$14,245 towards the purchase of a fourth thermal imaging camera. Ms. Idler announced the Club have raised \$44,245, surpassing the goal of \$40,000. She thanked everyone for participating in all of the Club's fundraising efforts and for the in-kind services donated in making the events a success.

President Perez, along with the Board commended the group for the remarkable job they did in accomplishing their goal shy of the two-year mark and thanked them for all their efforts to enhance public safety in the community.

2. The Board received a presentation on the conceptual design of in-ground skate park located at the Laguna Community Park from Dyrice Ramirez and Zach and Adam Wormhoudt of Wormhoudt Incorporated, a company considered to be one of the pioneering firms in skate park design.

C. DEPARTMENT HEAD REPORTS

1. General Manager Rita Velasquez reported staff would be attending a meeting with the City of Elk Grove and the County of Sacramento two weeks from tonight to discuss Mello-Roos in the West Laguna area. Discussion will focus on a list of priorities related to public works issues with the remaining funds from that area.

Due to recent nice weather, work is progressing along at the Wackford Aquatic/Community Complex. The brick veneer of the building, the metal roofing on the Center, and the roof work on the snack bar have been completed. Drywall is at 85% completion at the aquatic center; painting started in the community room; laying of floor tiles started in the bathrooms; t-bar ceilings will be installed at the teen center; tile work started on the pools; Teichert is doing a final grading to pour the sidewalks and the pool decks; electrical and plumbing work continues; 90% of the interior walls are framed; and the irrigation system is mostly done around the perimeter of the parking lot.

Dan Kunz is working with the Senior Center on their restroom issues; reviewing the Elk Grove Historical building drawings to determine the cause of the brick problems; meeting with KASL Engineering to review design drawings for the Administration Building HVAC and fire sprinkler system; and getting bids from plumbing contractors to upgrade the Rec Center bathrooms. His crews have completed water damage work at the Kloss Complex snack bar and score towers and installed lighting fixtures at the Laguna Town Hall.

Staff continues to work with City staff on streamlining the plans submittal process, developing an Emergency Operations Plan, and to look at promising collaborative efforts and partnerships.

2. Administrative Services Department – Jeff Ramos reported the Joint Community Facilities Agreement with the County of Sacramento to insure Mello–Roos funding for Hawkins Park, Johnson Park Phase 2, and Caterino Park was approved by the Board of Supervisors; upon approval of the revised park and fire development fees in Elk Grove/West Vineyard and the East Elk Grove Specific Plan areas by the Board tonight, the item will be forwarded to the City Council tomorrow for their approval. Staff continues to work with Rudolph and Sletten on billings for the Training Facility and Wackford Complex and will be busy in the next few months working with Department Heads on the FY 2004–05 budget process.

3. Parks & Recreation Department – David Wigginton reported for month of March, 22 residents requested financial assistance through Operation Clyde; 1,725 participants are involved in the Department's softball program; opening picture day for T-ball drew over 700 children; the Teen Job Fair was attended by 400 teens; staff hosted job workshops at Laguna Creek and Franklin High Schools; Leapin' Leprechauns, the first Family Fun event of spring held at Elk Grove Park had over 100 children participating; and more than 109 pumpkin growers attended the Annual Giant Pumpkin Growers' meeting.

In the Parks Division, crews completed 197 work orders; prepped 270 ball fields; and trimmed 723 trees. Crews were also kept busy at Elk Grove Regional Park hydro-seeding Area 9 and the softball complex, along with installing ball field lights at the Kloss Complex and the Grey Diamond.

The Planning and Design Division reviewed 15 projects; received bids for the Johnson and Kramer Parks; will open bids on April 22 for the Del Meyer Park; and construction documents are underway for Caterino Park, Amundson Park, Miles Park, and the Laguna Meadows No. 5 park site.

Finally, David reported the eReg on-line registration system proved to be a great success, with 719 of the 1,620 April 1st swim lesson registrations done online.

4. Fire Department – For the month of March, Fire Chief Grueneberg stated crews responded to 63 fire incidents, 469 medical aids, 4 grass fires, and 77 others for a total 613 calls; crews conducted 11 fire station tours and visited 5 schools; fire stations served as polling places for the March 2, 2004 election; and dinners at the stations with crews were offered as prizes for fundraisers sponsored by Elk Grove High School, Cosumnes River College, and Case Elementary School.

Keith reported five fire fighters earned their certificates as car seat inspectors through the National Transportation Safety Administration. Testing of 300 applicants was conducted on March 26 for fire fighter and paramedic positions, to be followed by testing of manipulative skills, physical agility, and orals. Questionnaires were sent out to further screen the 12 applicants for the Deputy Chief position and are due back on April 20.

Formal invitations will be sent out to the media, political leaders, city managers, and local dignitaries for "Fire Operations 101", an event sponsored by the Local Union 522. The event, expected to receive national attention will be held at the new District fire training facility showcasing all aspects of a fire department, including displays of different truck companies and vehicle extrication and confine space rescue techniques.

As for the training facility, Keith stated there will be a lot of activity in the next two weeks, with the installation of the pump house and pumps for the water circulation system and completion of the wash rack canopy, the carport in front of the offices, and the confined space rescue area.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board received and filed letters of appreciation to the EGCSO Parks & Rec and Fire Departments.
2. The Board approved the March 16, 2004 regular Board meeting minutes. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
3. The Board adopted Resolution No. 2004-17, approving the reimbursement agreement for the water transmission main installed as part of the Rau Park frontage improvements. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
4. The Board approved Resolution No. 2004-18, directing the preparation and filing of the Annual Engineer's Report for Fiscal Year 2004-05 for the District Wide Landscape & Lighting Assessment District. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
5. The Board adopted Resolution No. 2004-19, approving signature authorization to the General Manager for the FY 2004 State Homeland Security Grant Program. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
6. The Board approved Resolution No. 2004-20, modifying an easement with PG&E for the installation of cellular telephone equipment beneath a transmission tower and authorized the General Manager to execute all necessary documents. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
7. The Board awarded the contract for the construction of Johnson Park Phase 2 to Gateway Landscape for the amount of \$1,094,390, plus 5% for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
8. The Board awarded the contract for the construction of Laguna Meadows Park to Gateway Landscape for the amount of \$374,111, plus 5% for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.
9. The Board approved the Park Development Agreement for the Maritime West Project in the Lakeside area with Pulte Homes Corporation. McElroy-Derr, Perez, Wright – yes; Mulberg – absent.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board approved the updated Park Development Fee in Elk Grove/West Vineyard and East Elk Grove Specific Plan areas. McElroy-Wright, Derr, Perez – yes; Mulberg – absent.

2. The Board approved the Agreement to provide Fire Prevention, Investigation, and Fire Station Project Management Services to the Wilton Fire Protection District. Wright–Derr, McElroy, Perez – yes; Mulberg – absent.

I. BOARD OF DIRECTORS BUSINESS

1. NONE

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. NONE

L. ADJOURNMENT TO EXECUTIVE SESSION

1. The Board adjourned to a closed Executive Session at 7:35 p.m.

M. EXECUTIVE SESSION

A closed Executive Session was opened at 7:38 p.m. to discuss the following items:

1. CONFERENCE WITH PROPERTY NEGOTIATOR – LAND NEGOTIATIONS:
APN: 126–0060–004, 126–0060–008, and 126–0060–013
(Government Code Section 54956.8)
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 – One Case)

N. REOPEN REGULAR MEETING

President Perez reopened the regular Board meeting at 8:01 p.m. and stated there was nothing to report out of Executive Session.

O. ADJOURNMENT

With no further business, President Perez adjourned the regular meeting.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board